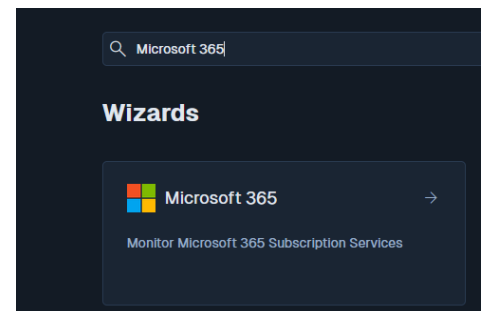# How To Use the Microsoft/Office 365 Wizard In Nagios XI 2024 And 2026

Purpose

The purpose of this document is to provide users with detailed guidance on how to use the Microsoft/Office 365 Configuration Wizard in Nagios XI. It is intended to help users seamlessly integrate Microsoft 365 services into their Nagios XI monitoring environment. By following the steps outlined in the document, users can efficiently set up checks that monitor the health, performance, and availability of their Office 365 services.

Using the Microsoft/Office 365 Wizard

1. To begin using the Microsoft/Office 365 wizard navigate via the top menu bar to **Configure > Configuration Wizards** and select the **Microsoft/Office 365 wizard**.

2. In **Step 1** you will configure your Microsoft 365 subscription details

- Enter the **Application (client) ID**.
- Enter the **Directory (tenant) ID**.
- Enter the **Client Secret**.
- Click **Next**.

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3. In **Step 2** you will configure all the options for monitoring. In the screenshot you can see some of the options available.

- Enter a valid **Host Name**.
- Select the metrics that you'd like to monitor. You can monitor the following:
  - Mailbox Activity (by User)
  - Mailbox Usage (by User)
  - Mailbox Counts
  - Office 365 User Activations (by User)
  - Office 365 Activations (by Product Type)
  - Office 365 User Product Usage
  - Office 365 User Service Usage
  - Office 365 Group Activity (by Group)
  - Office 365 Group Files
- You can adjust the warning and critical thresholds for each metric to suit your needs. **Note**: See Definitions of threshold and range syntax.
- Click **Next** once you have selected all the required options.

4. Complete the wizard by choosing the required options in **Step 3 – Step 5**.

To finish up, click on **Finish** in the final step of the wizard. This will create the new host and services and begin monitoring.

Once the wizard applies the configuration, click the **View status details** for <Office 365 HOST> link to see the new services that were created.

More Information:

You can learn more about all of the wizard steps and common settings here:

[Understanding and Using Config Wizards in Nagios XI](#)

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Finishing Up

This completes the documentation on using the Microsoft 365 Wizard in Nagios XI. If you have additional questions or other support-related questions, please visit us at our Nagios Support Forum, Nagios Knowledge Base, or Nagios Library:

Visit Nagios Support Forum   Visit Nagios Knowledge Base   Visit Nagios Library

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