

How to Use Nagios XI 5 Dashboards

Purpose

This document describes the Nagios XI Dashboards and what it can be used for.

If you are using the dashboards on the Nagios XI 2024, see [How To Use Nagios XI Dashboards 2024](#)

Dashboards Overview

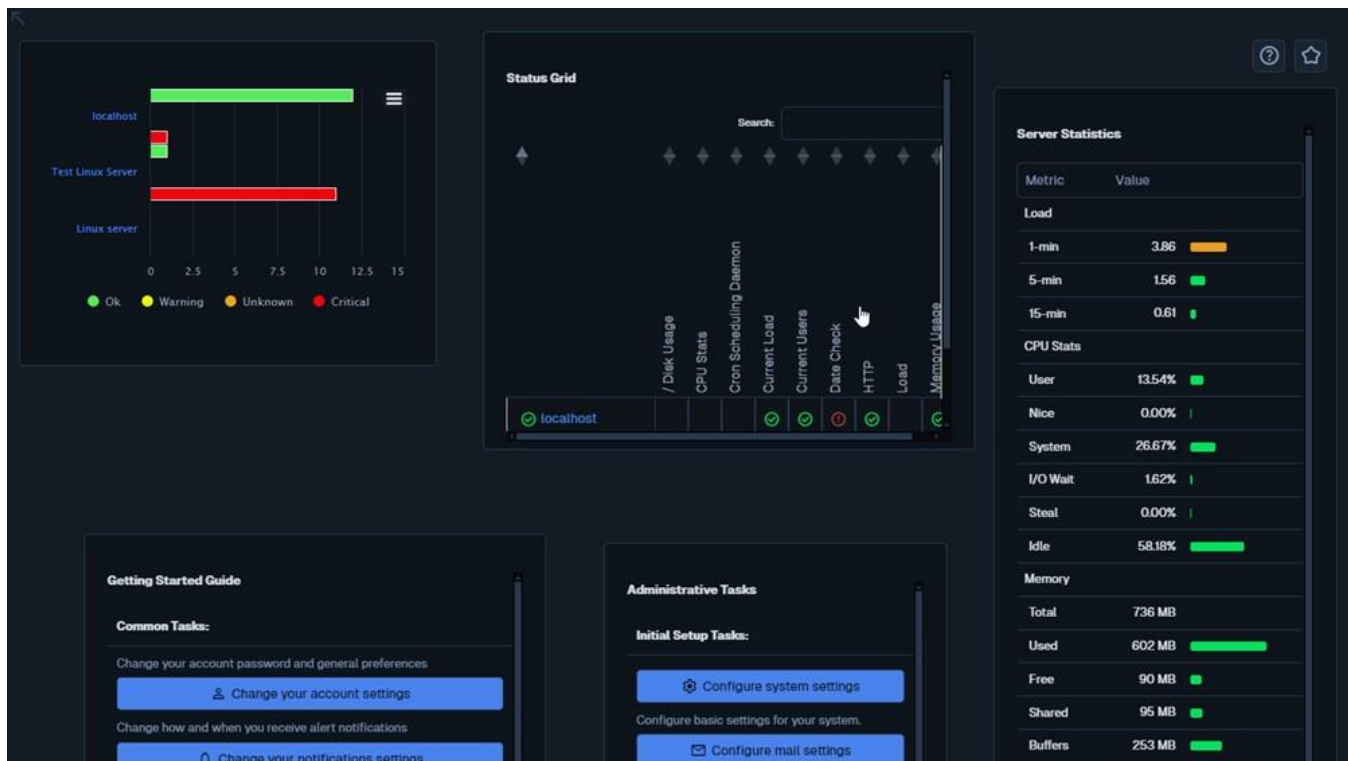
Dashboards are a powerful feature of Nagios XI designed to provide individual users with customized information they find useful. Dashboards are often used to display important, relevant information where it is needed most.

Dashboards are specific to individual Nagios XI users. Each user can create their own unique set of dashboards to customize Nagios XI to fit their needs.

Accessing Dashboards

Dashboards can be accessed by clicking on the **Dashboards** link located on the navigation menu.

This will automatically load the **Home Page** dashboard.

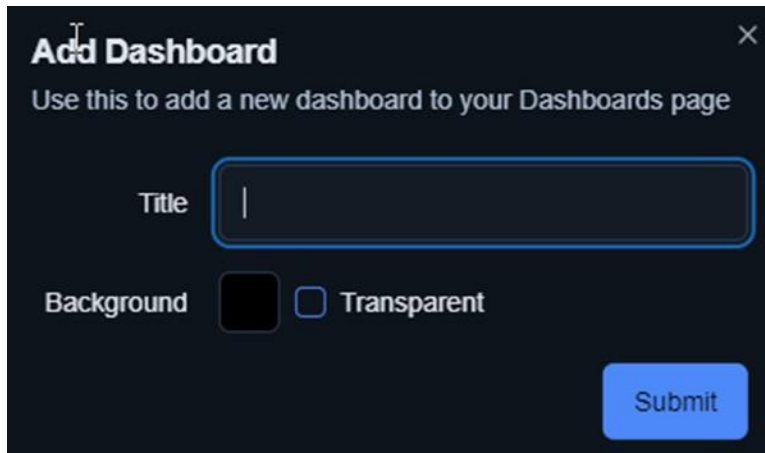


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Adding Dashboards

Nagios XI allows users to create multiple customized dashboards.

1. To add a new dashboard, click the **Add New Dashboard** link under the **Dashboard Tools** menu.



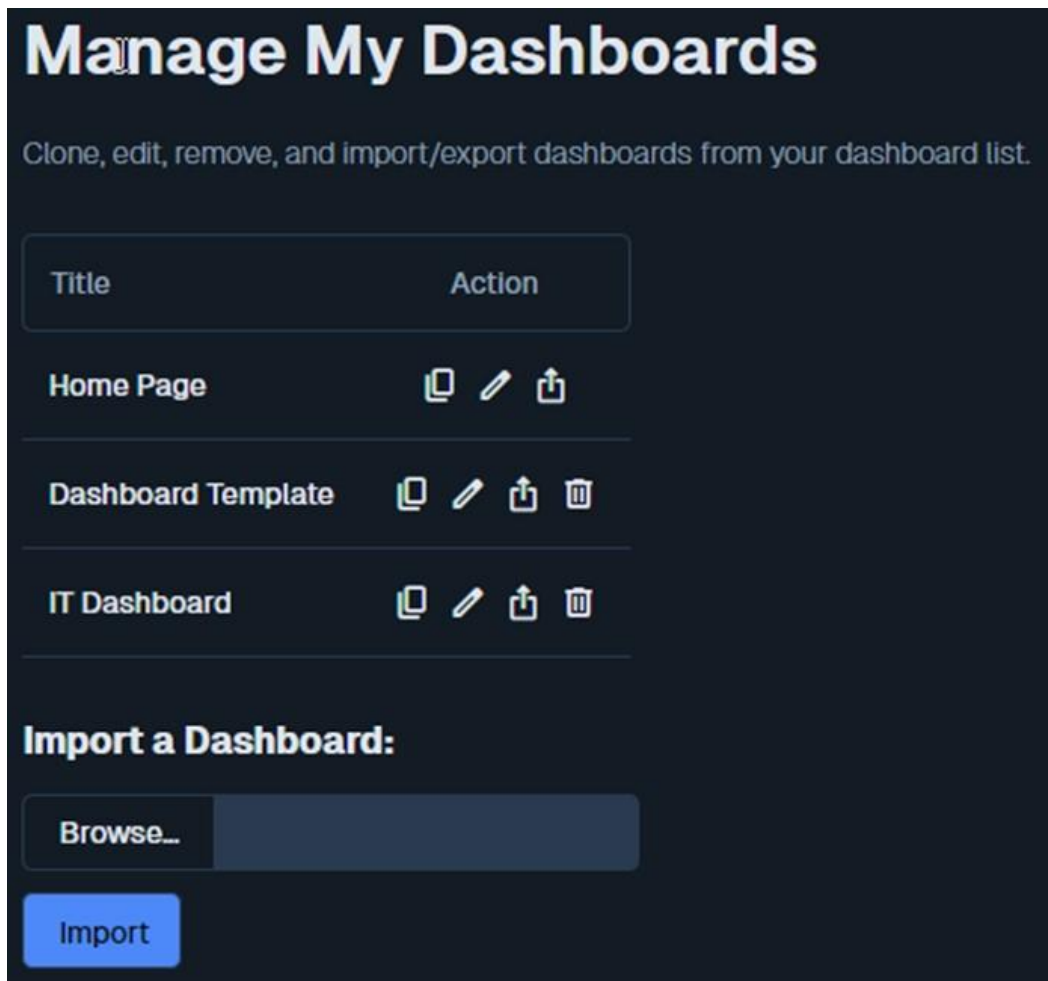
The screenshot shows a dark-themed pop-up window titled "Add Dashboard" with a close button (X) in the top right corner. Below the title is the instruction "Use this to add a new dashboard to your Dashboards page". There is a text input field labeled "Title" with a vertical cursor. Below the input field are two radio button options for "Background": a black square and a "Transparent" option. A blue "Submit" button is located at the bottom right of the window.

2. A pop-up window will appear asking you to provide a name for the dashboard as well as a background color.
3. Click the **Submit** button to create the new dashboard.
4. Once the dashboard has been created it will now appear under **My Dashboards** in the left menu. Clicking it will reveal an empty dashboard.

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Managing Dashboards

To clone, edit or remove a dashboard, click the **Manage My Dashboards** link under the **Dashboard Tools** menu.



The **Manage My Dashboards** page lists all your dashboards. The actions column allows you to **Clone** / **Edit** / **Remove** and **Export** each dashboard.


The **Edit** action allows you to rename the dashboard or change the background color.

The **Export** option allows you to download the dashboard and associated dashlets as a .txt file.

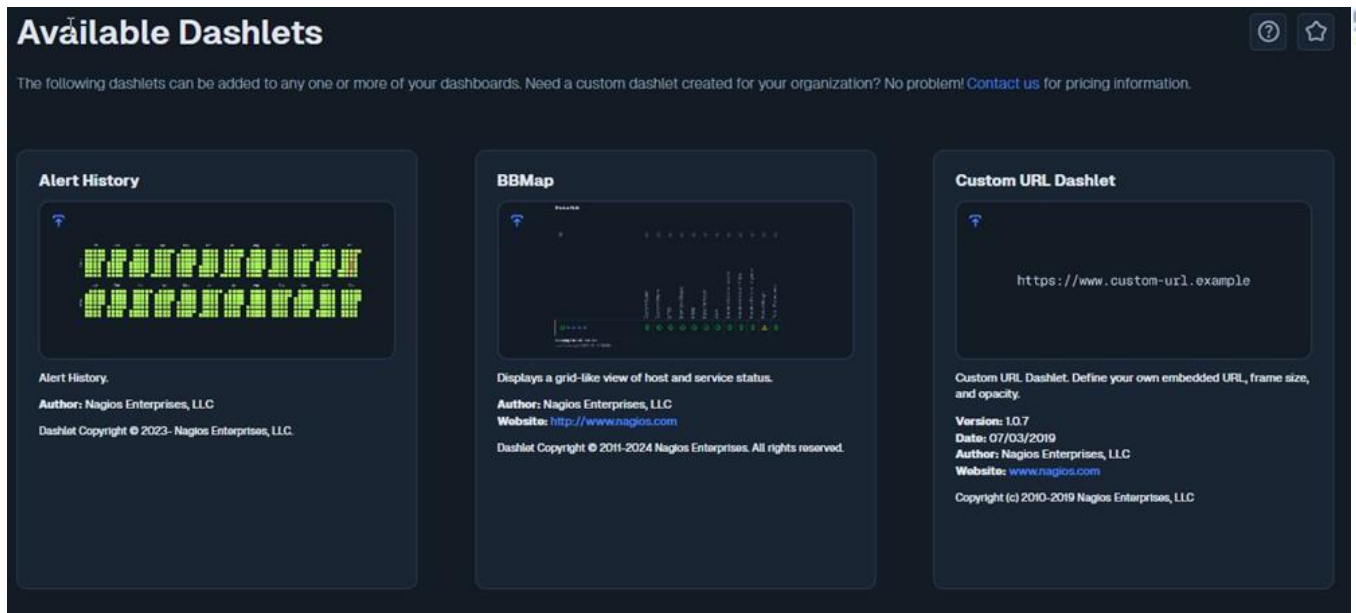
The **Import a Dashboard** option allows you to import an exported dashboard file to include within your list of dashboards.

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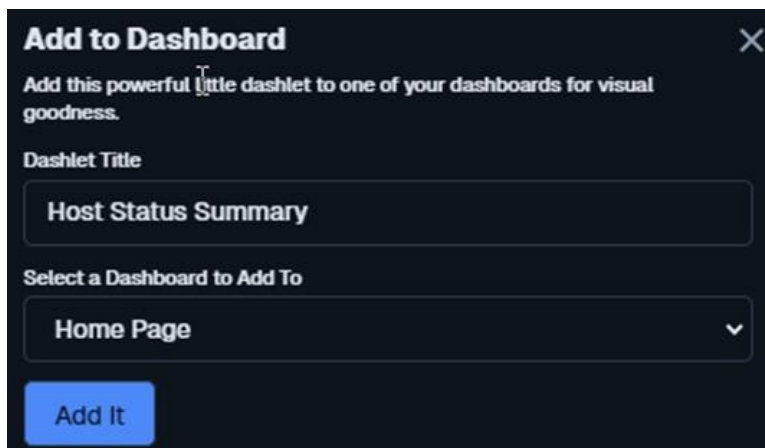
Adding Dashlets

A dashboard is simply an empty page until you add a dashlet to it. Dashlets are nearly everywhere in the Nagios XI interface. Wherever you are in the Nagios XI interface, when you see the  icon, you can add that graphical element to any dashboard.

1. Click the **Available Dashlets** link in the left pane to view the current list of available dashlets.






2. To add a dashlet to a dashboard, click the icon for that dashlet. In the screenshot above, you can see that the **Host Status Summary** dashlet is going to be added to a dashboard.




3. The **Add to Dashboard** window appears. The dashlet being added in this example requires you to provide a **Dashlet Title**.

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4. You also need to select which dashboard you want to add the dashlet to.
5. Click the **Add It** button to add the dashlet.
6. After adding the dashlet, navigate to the dashboard you added it to (under **My Dashboards**).
7. In the screenshot, you can see the **Host Status Summary** dashlet that was added. This screenshot was taken when the mouse was hovering over the dashlet. When the mouse is hovering over the dashlet the border of the dashlet is shown as well as three icons at the top right corner.
 - The far-right  icon will delete the dashlet from your dashboard.
 - The middle  icon will pin the icon to the dashboard so it cannot be moved around.
 - Clicking the  icon again will unpin it.
 - If sizing is available on the dashlet, the + icon and - icon will display on the far right. These icons control the ability to scale the dashlet up and down.



Note: Throughout the Nagios Xi interface, whenever you see the  icon. This icon allows you to add that object to any dashboard.

Undo/Redo – You can Undo or Redo the following actions to dashlets on dashboards (using the icons on the bottom right of the page): moving, resizing, pinning, and deleting.

Managing Dashlets

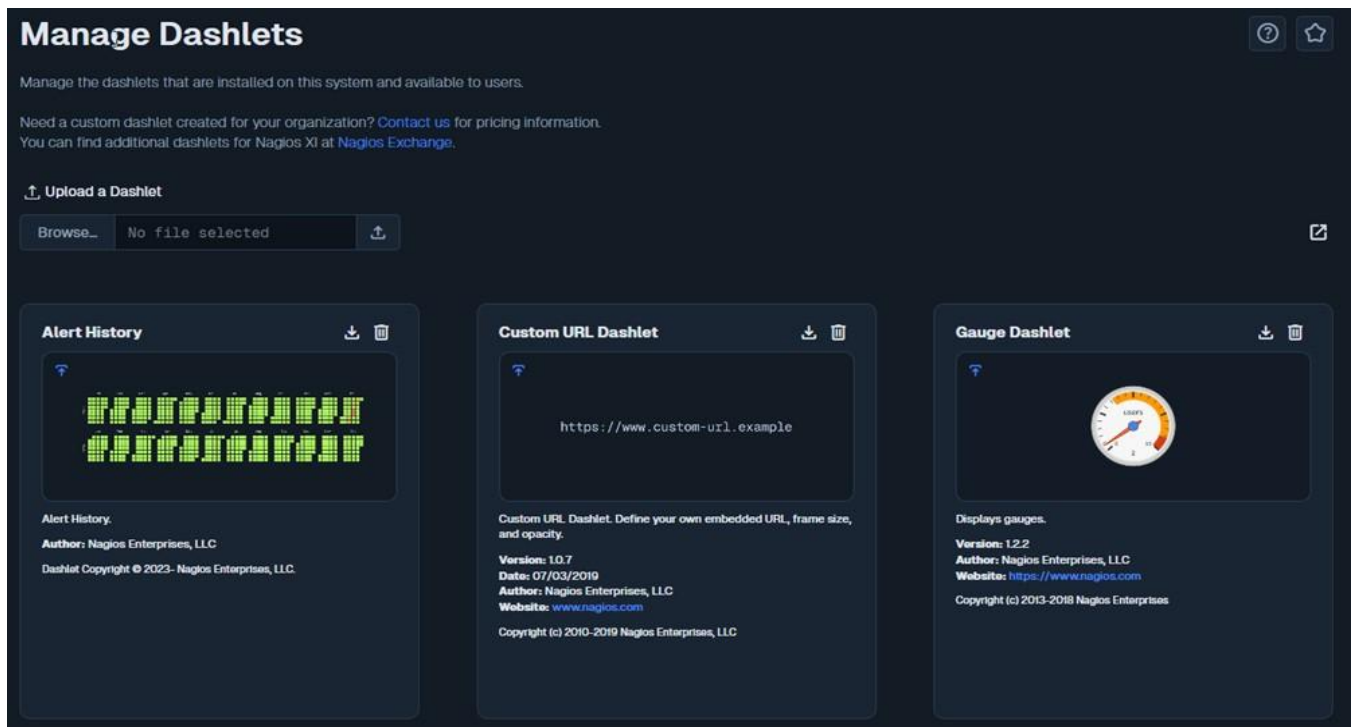
You can upload new dashlets or download and edit an existing dashlet through the Manage Dashlets page.

1. Click the **Manage Dashlets** link on the left menu.

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2. To import a dashboard, select the **Browse** button to find a dashboard that has been downloaded to your system. Select the **Upload and Install** button to add that dashboard to available dashboards.

Note: You can find additional dashlets for Nagios XI at the Nagios Exchange by selecting **More Dashlets**.

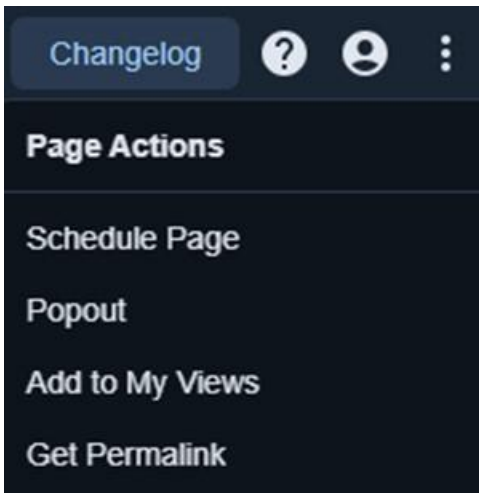


You can also download an existing dashlet from the list on this page, modify the dashlet locally, and import the modified dashlet back into your available dashlets.

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Popout or Full Screen A Dashboard

Sometimes you do not need the Navigation pane or menu bar when viewing a dashboard. There are two ways that you can achieve this functionality.



Popout

On the far right of the top menu bar there is an icon with three vertical dots. When you hover over this icon a drop-down list of options appears. Click the **Popout** icon to open the current dashboard into a new tab / window.

You can click the **+** icon that appears in the upper left of a dashboard to expand it to fill the browser window.

After clicking the **+** icon the dashboard will appear without any navigation pane or menu bar. There is now a minus - icon in the upper left that will allow you to close the full screen mode to restore the navigation pane and menu bar.

Home Page Dashboard

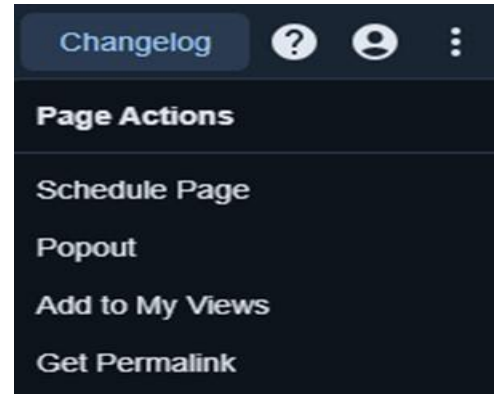
Each user has a special home page dashboard that is shown to them when they login. This dashboard can be modified from the **Dashboards** page, and dashlets can be added, manipulated, or removed using the methods described above.

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Add Dashboard To A View

On the far right of the top menu bar there is an icon with **three vertical dots**. When you hover over this icon a drop-down list of options appears. Click the **Popout** icon to open the current dashboard into a new tab / window.

1. Click **Add to My Views** to add the current dashboard to your views.
2. A popup window will appear, and you will need to provide a **View Title**.
3. Click the **Submit** button to add the dashboard to your views.
4. Click the **Views** menu item and you will now see this dashboard is now listed under **My Views**.



Deploy Dashboards

Nagios XI allows you to deploy your dashboards to other Nagios XI users. Only a Nagios XI Administrator can deploy dashboards.

1. This can be performed via **Dashboard Tools > Deploy Dashboards**. When using the **Dashboard Deployment Tool** there are several options available.

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Dashboard Deployment Tool

This tool allows admins to deploy one or more of their own dashboards to other users. This can be useful when you design a dashboard that other users may want access to. If you want each user's copy of your dashboard to stay synchronized with your dashboard, select the 'Keep Synced' option.

Note: Re-deploying a dashboard that has already been deployed will overwrite the user's old copy of the deployed dashboard.

Dashboards To Deploy

Specify which of your dashboards should be deployed.

Deploy	ID	Local Name	Destination Name	Keep Synced
All / None				All / None
<input type="checkbox"/>	home	Home Page	<input type="text" value="Home Page"/>	<input type="checkbox"/>
<input type="checkbox"/>	cool	Dashboard Template	<input type="text" value="Dashboard Template"/>	<input type="checkbox"/>
<input type="checkbox"/>	MGFTMCKK	IT Dashboard	<input type="text" value="IT Dashboard"/>	<input type="checkbox"/>

Deploy To Users

Specify which users the dashboards should be deployed to. [Check All / Uncheck All](#)

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2. Select which dashboards you want to deploy by checking the boxes in the **Deploy** column.
3. You can change the name of the dashboard by updating the field in the **Destination Name** column.
4. The Keep Synced option ensures that if a dashboard is updated, it will be updated to all the users it was deployed to.
5. Select the users in the Deploy To Users list that you want to receive the dashboards chosen in the options above.

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6. Click the **Deploy Dashboards** button to deploy the dashboards to the users.

Note: It is worth mentioning that there is no central way to manage every user's dashboards on one screen. You can only manage dashboards for the user that you are currently logged in as.

If you plan on creating dashboards that you will be deploying to many users and updating these dashboards on a regular basis, it is recommended to create a dedicated Nagios XI user account for this specific purpose. This allows you to centrally manage these dashboards and means you do not have any issues when a user is no longer granted access to Nagios XI (if a user left the company and their Nagios XI user account was deleted, their dashboards will be lost).

Finishing Up

This completes the documentation on using Nagios XI dashboards. If you have additional questions or other support-related questions, please visit us at our Nagios Support Forum, Nagios Knowledge Base, or Nagios Library:

[Visit Nagios Support Forum](#)

[Visit Nagios Knowledge Base](#)

[Visit Nagios Library](#)